

EUROPEAN EXTERNAL ACTION SERVICE



European Union Special Representative for the South Caucasus and the crisis in Georgia
Magdalena Grono

VACANCY - TERMS OF REFERENCE

SECONDED POLITICAL ADVISOR BASED IN BRUSSELS

Main Responsibilities:

- Support, assist and advise the EUSR on policy issues and developments arising within the framework of her mandate;
- Monitor and analyse regional political developments related to the South Caucasus in general, and with a particular focus on the peace process between Armenia and Azerbaijan and normalisation between Armenia and Türkiye;
- Assess possible implications of emerging issues and make recommendations on adequate measures;
- Work closely with all relevant EEAS and Commission structures in Brussels, other EU actors and member states, as well as EU Delegations in the region; follow the work of relevant Commission and Council working bodies;
- Liaise with relevant regional and international actors and organizations with a view to ensuring clear communication and a broad consultative process among actors and stakeholders involved;
- Prepare and/or contribute to political reporting, internal papers, briefings, as well as talking points and presentations of the EUSR;
- Prepare, participate and follow-up on EUSR visits both to the region and beyond as required;
- Undertake any other assignments on behalf of the EUSR.

Professional requirements/Qualifications:

- Advanced university Degree in Political Sciences, Economy, Law, International relations, Social Sciences or equivalent academic training relevant to the specific post;
- A minimum of 8 years of professional experience in a position relevant to the job, preferably in a diplomatic service or international organisation, including experience in the field of conflict resolution and mediation;
- Experience in working in conflict environments and on conflict resolution;
- Working experience in the South Caucasus or other parts of the former Soviet Union;
- Excellent analytical abilities, drafting and verbal skills in English;
- Very good interpersonal skills;
- Excellent organizational, managerial and problem-solving skills;
- Ability to maintain high quality of input in a stressful working environment and to meet deadlines within a strict schedule;
- Experience in working on economic and regional development issues would be an asset.
- Good knowledge of Russian, knowledge of languages of the South Caucasus is an asset.